

# 2019 “WHAT’S SO COOL ABOUT MANUFACTURING?”

## Teacher Coach Timeline Checklist

| September  | October   | November                                    | December   | January  |
|--|---|---|--|--|
| Watch Teacher Coach Training (15 mins)   | Communicate with manufacturer to determine best candidates to interview | Review production comments                  | Make revisions if necessary                                  | Judging videos for other categories<br>January 6-8 |
| <b>Submit</b> “test run” video to check audio and visual quality               | Email filming date to project coordinator                               | <b>Submit</b> #2 draft for Review (Nov. 29) | <b>Upload final submission (Dec. 10)</b>                     | Announce Winners<br>Jan. 9 Celebrate!              |
| Complete student media waiver forms and send to project coordinator (Sept. 27) | Visit Manufacturer for filming  |   | Manufacturers review videos and sign waivers                 |  |
| Contact manufacturer and schedule film date                                    | <b>Submit</b> rough draft for Review (Nov. 8)                           |   | Online voting for Viewer’s Choice Award<br><b>Dec. 16-18</b> |  |
| Research assigned manufacturer with your student team                          |   |   |  |  |
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Notes: